Merchant Tax ID Change Form

A: NEW FORM W-9 INFORMATION

Name (as shown on business income tax return)

Business name/Disregarded entity name, if different than above (usually DBA)

Check appropriate box for federal tax classification:

☐ Individual/sole proprietor ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C Corporation, S=S Corporation, P=Partnership) > _____

☐ Other >

☐ Exempt payee

Physical Address (number, street, and apt. or suite no.) City State ZIP Code

Part I - TAXPAYER IDENTIFICATION NUMBER (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid back up withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see Form W-9 instructions available at www.irs.gov. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN in the instructions and write "Applied for" in the appropriate box.

Note. If the account is in more than one name, see the chart in the instructions for guidelines on whose number to enter.

Social security number

☐☐☐ — ☐☐ — ☐☐☐☐

Employer identification number

☐☐ — ☐☐☐☐☐☐☐

Part II - CERTIFICATION

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to back up withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined in the instructions).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to back up withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions.

SIGN HERE

Signature of U.S. person > Date >

B: ACCOUNT INFORMATION

Kindly provide all requested information. If incomplete information, incorrect data or a signature from an unauthorized individual is provided, the TIN change request will be rejected and all transactions will continue to report to the former Tax ID number until a corrected form is received.

Please be advised, if a TIN change has occurred due to a change of ownership; the old account must be terminated and the new owners must submit a new application.

Account numbers affected (Site IDs &/or Settle IDs.)

Former TIN *required

Effective Date of *NEW* TIN (month/day/year) *required

Reason for TIN Change

Mailing Address (number, street, PO Box, and apt. or suite no.) City State ZIP Code

SIGN HERE

Signature> Date > Printed Name & Title >

Fax completed forms to WEX Merchant Services: 1-207-523-7616

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